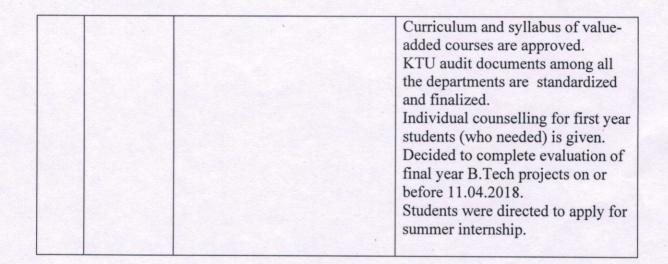
## **INTERNAL QUALITY ASSURANCE CELL**

## Action Taken Report 2017-18

SI No.	Date	Agenda	Decisions/Action Taken
1.	22/06/2017	<ul> <li>Approval of Academic Calendar</li> <li>Presentation of Departmental Activities during Jan-Jun 2017</li> <li>NBA Accreditation Process.</li> <li>Funded Projects.</li> <li>Approval of Value Added Courses</li> </ul>	The academic calendar and internal examination schedule are prepared and distributed to teachers and students. Budget allocation to different departments for the year is completed. List of Faculty Development Programs planned for Jul – Dec 2017 by different departments is approved. Curriculum and syllabus of Value added courses is approved and distributed to students. A meeting of IQAC members, HODs KTU Coordinators and Faculty advisors is convened to discuss about the new curriculum and also to standardize the KTU audit documents among all departments. HODs submitted the fund utilization status of seed money & other funded projects to principal. Decided to convene a meeting of Research council: Analysis of feedbacks collected (graduate survey, employer survey, alumni survey and faculty survey) are submitted by the heads of the departments.
2.	20.12.2017	<ul> <li>Approval of Academic Calendar.</li> <li>Presentation of Departmental Activities during Jun-Dec 2016.</li> <li>Student Projects, Internships.</li> <li>Approval of Value Added Courses</li> </ul>	The academic calendar and internal examination schedule are prepared and distributed to teachers and students. Decided to conduct Inter department project competition named "MACE Innovate" in April first week.



Dr. Biju B IQAC Coordinator



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