


INTERNAL QUALITY ASSURANCE CELL

Action Taken Report 2017-18

Sl No.	Date	Agenda	Decisions/Action Taken
1.	22/06/2017	<ul style="list-style-type: none"> • Approval of Academic Calendar • Presentation of Departmental Activities during Jan-Jun 2017 • NBA Accreditation Process. • Funded Projects. • Approval of Value Added Courses 	<p>The academic calendar and internal examination schedule are prepared and distributed to teachers and students.</p> <p>Budget allocation to different departments for the year is completed.</p> <p>List of Faculty Development Programs planned for Jul – Dec 2017 by different departments is approved.</p> <p>Curriculum and syllabus of Value added courses is approved and distributed to students.</p> <p>A meeting of IQAC members, HODs KTU Coordinators and Faculty advisors is convened to discuss about the new curriculum and also to standardize the KTU audit documents among all departments.</p> <p>HODs submitted the fund utilization status of seed money & other funded projects to principal. Decided to convene a meeting of Research council.</p> <p>Analysis of feedbacks collected (graduate survey, employer survey, alumni survey and faculty survey) are submitted by the heads of the departments.</p>
2.	20.12.2017	<ul style="list-style-type: none"> • Approval of Academic Calendar. • Presentation of Departmental Activities during Jun-Dec 2016. • Student Projects, Internships. • Approval of Value Added Courses 	<p>The academic calendar and internal examination schedule are prepared and distributed to teachers and students.</p> <p>Decided to conduct Inter department project competition named "MACE Innovate" in April first week.</p>

			<p>Curriculum and syllabus of value-added courses are approved.</p> <p>KTU audit documents among all the departments are standardized and finalized.</p> <p>Individual counselling for first year students (who needed) is given.</p> <p>Decided to complete evaluation of final year B.Tech projects on or before 11.04.2018.</p> <p>Students were directed to apply for summer internship.</p>
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