

IQAC Meeting – Minutes

Date: June 22, 2017

Time: 10:00 a.m.

Venue: Board room

Agenda:

IQAC Annual planning for the year 2017-18

Approval of Academic Calendar.

Presentation of Departmental Activities during Jan-Jun 2017.

NBA Accreditation Process.

Funded Projects.

Approval of Value Added Courses.

Members Present:

Dr. Soosan George T, Chairperson

Dr. Biju B, Co-ordinator

Dr. Shajan Kuriakose

Dr. Mathew K

Dr. Surekha Mariam Varghese

Dr. Binoy Alias M

Prof. Shibi Varghese

Dr. Vinodkumar Jacob

Prof. Jisha P Abraham

Dr. Solly George

Dr. Aji Joy

Prof. Acy M Kottalil

Prof. Nisha Markose

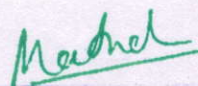
Dr. Bos Mathew Jos

Minutes:

1. College academic calendar and department calendars prepared at par with KTU calendar are approved.
2. HODs submitted the activity report of the previous semester and proposed the activities to be conducted for next semester.
3. Curriculum and syllabus of value-added courses are submitted and approved.
4. It is decided to standardize the KTU audit documents among all departments.
5. A meeting of audit cell members, HODs KTU co-ordinators and Faculty advisors to be convened.
6. Dr. Solly George presented the accreditation status and further actions needed in this regard.
7. Dr. Aji Joy explained the Fab lab equipment details and plan for introducing this facility to faculty and students.
8. HOD's are directed to submit this fund utilization status of seed money & other funded projects to principal.
9. Co-ordinators were appointed for start-up & incubation.
10. Decided to convene a meeting of Research council.
11. Analysis of feedbacks collected (graduate survey, employer survey, alumni survey and faculty survey) submitted by the head of the departments.



Dr. Biju B
IQAC Coordinator



Dr. MATHEW K.
Principal
Mar Athanasius College of Engineering
Kothamangalam, Kerala - 686 666

IQAC Meeting – Minutes

Date: December 20, 2017

Time: 10:00 a.m.

Venue: Board room

Agenda:

Approval of Academic Calendar.

Presentation of Departmental Activities during Jun-Dec 2016.

Student Projects, Internships.

Approval of Value Added Courses

Standardization of audit documents.

Members present:

Dr. Soosan George T, Chairperson

Dr. Biju B, Co-ordinator

Prof. Jiss Paul

Dr. Shajan Kuriakose

Dr. Mathew K

Dr. Surekha Mariam Varghese

Dr. Binoy Alias M

Prof. Shibi Varghese

Dr. Deviprasad varma

Dr. Vinodkumar Jacob

Prof. Jisha P Abraham

Prof. Nisha Markose

Prof. Deepak Eldho Babu

Dr. Bos Mathew Jos

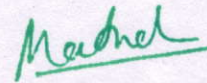
Minutes:

1. College academic calendar and department calendars are approved at par with KTU calendar.
2. HODs submitted the activity report of the previous semester and proposed the activities to be conducted for next semester.

3. The PowerPoint presentation is done by Dr. Biju B on audit standardization; which is discussed and finalized.
4. HODs were asked to submit international journal publication status.
5. Curriculum and syllabus of value-added courses are submitted and approved.
6. Decided to conduct Internal Audit as per KTU norms when university notifies it.
7. HODs were directed to take initiatives to enhance research guideship.
8. Individual counselling for first year students (who needed) is recommended.
9. Evaluation of final year B.Tech projects to be completed on or before 11.04.2018
10. Students were directed to apply for summer internship.
11. Decided to conduct Inter-department project competition "MACE Innovate" in April first week.



Biju B
IQAC Coordinator



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