

IQAC Meeting – Minutes

Date: October 28, 2020

Time: 2:30 p.m.

Online Meeting

Agenda:

Internal audit

Facilities of 'etlab'

Members present:

Dr. Mathew K, Chairperson

Dr. Arunkumar S

Prof. Babu P Kuriakose

Dr. Surekha Mariam Varghese

Prof. Beena M Varghese

Prof. Biju Skaria

Dr. Bos Mathew Jos

Prof. Bybin Paul

Prof. Joby George

Prof. Jiss Paul

Dr. Jeoju M Issac

Prof. Smitha Paulose

Prof. Sonia Abraham

Dr. Jai M Paul

Minutes:

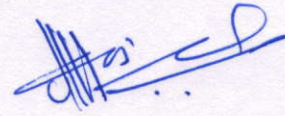
The meeting is held on 28/10/2020 at 4.00p.m. in googlemeet platform.

1. IQAC coordinator explained the auditing procedure planned to follow in this semester.
2. HOD Computer Science suggested to modify 'etab' to enter lab marks.
3. Principal requested all the members to give suggestions for the changes to be made in 'etlab'.

The meeting ended at 4.45p.m.

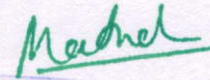
Google meet id : bke-hmpt-yaf

Entire session is recorded



Dr. Jai M Paul

IQAC Coordinator



Dr. MATHEW K.
Principal

Mar Athanasius Collene of Engineering
Kothamangalam, Kerala 686 666

IQAC Meeting – Minutes

Date: February 05, 2021

Time: 9:15 a.m.

Venue: Board room

Agenda:

- Approval of Academic Calendar
- Approval of Add-on Courses
- Presentation of Departmental Activities
- Internal Audit

Members present:

- Dr. Jai M Paul
- Prof. Soni Kuriakose
- Prof. Jiss Paul
- Prof. Sonia Abraham
- Dr. Surekha Mariam Varghese
- Prof. Smitha Paulose

Minutes:

The meeting started at 9.30a.m. in board room.

1. HODs submitted the activity report of the previous semester and proposed the activities to be conducted for the next semester.
2. Discussed about the internal auditing and the criteria to be monitored during the internal evaluation.
3. It is decided to conduct internal auditing on 8/2/2021 and 9/2/2021.
4. Reviewed and approved the add-on courses for the even semester.
5. Decided to include first year students also in interaction session of the audit.

Meeting is adjourned at 10.30a.m.



Dr. Jai M Paul

IQAC Coordinator

Dr. MATHEW K.
Principal

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IQAC Meeting – Minutes

Date: March 31, 2021

Time: 12:30 p.m.

Venue: Board room

Agenda:

- NBA - SAR submission
- NAAC – SSR preparation
- Effectiveness of online classes
- Conduct of Internal examinations

Members present:

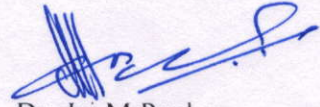
- Dr. Jai M Paul
- Prof. Soni Kuriakose
- Prof. Jiss Paul
- Prof. Sonia Abraham
- Dr. Surekha Mariam Varghese
- Prof. Smitha Paulose
- Dr. Deepak Eldho Babu
- Dr. Siny Paul
- Dr. Anjana C. P
- Dr. Jisha Kuruvilla
- Prof. Thomas Mohan
- Dr. Joby Joseph
- Prof. Rani Thomas
- Prof. Nithin Parappat
- Dr. Elizabeth Issac
- Prof. Thomas P Rajan

Minutes:

The meeting started at 12.00p.m. in board room.

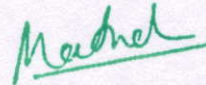
1. Dr. Siny Paul (NBA Coordinator) described the status of SAR uploading of Civil, Mechanical and Electrical and Electronics Engg Departments for NBA accreditation. The SAR will be uploaded before April 17th.
2. Dr. Deepak Eldho Babu (NAAC Coordinator) explained the progress of the preparation for NAAC Accreditation.
3. Criteria Heads described the process of data collection and status of SSR preparation of their Criteria.
4. IQAC members evaluated the work completed and given suggestions for improvement.
5. Discussed about the effectiveness of online classes during the COVID pandemic.
6. Discussed about the mode of conduct of the internal examinations.

Meeting is adjourned at 10.30a.m.



Dr. Jai M Paul

IQAC Coordinator



Dr. MATHEW K.
Principal
Mar Athanasius College of Engineering
Kothamangalam, Kerala - 686 666

IQAC Meeting – Minutes

Date: May 31, 2021

Time: 9:30 a.m.

Venue: Board room

Agenda:

NAAC- Criteria-wise presentation.

Members present:

Dr. Jai M Paul
Prof. Soni Kuriakose
Prof. Jiss Paul
Prof. Sonia Abraham
Dr. Surekha Mariam Varghese
Prof. Smitha Paulose
Dr. Deepak Eldho Babu
Dr. Anjana C. P
Prof. Jisha Kuruvilla
Prof. Thomas Mohan
Dr. Joby Joseph
Prof. Rani Thomas
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Prof. Thomas P Rajan

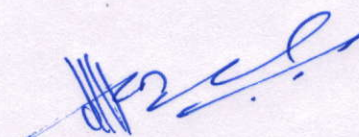
Minutes:

The meeting started at 9.30 AM in board room.

1. Dr. Deepak Eldho Babu (NAAC Coordinator) described the plan of action for SSR preparation.
2. Criteria Heads described the status of SSR preparation of their Criteria.
3. Reviewed each Criteria of NAAC in detail.

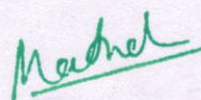
4. IQAC members evaluated the work completed and given suggestions for improvement.

Meeting is adjourned at 10.30 AM



Dr. Jai M Paul

IQAC Coordinator



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